

# Sky Ranches, Inc.

## Application for Full-Time Employment

### PERSONAL INFORMATION

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_

### POSITION DESIRED

Title \_\_\_\_\_ Salary Requirement \_\_\_\_\_ Date Available \_\_\_\_\_

How did you learn about this position? \_\_\_\_\_

### EDUCATION

High School (name, city, state) \_\_\_\_\_ Graduated Y N

Business/technical school (name, city, state) \_\_\_\_\_

Dates Attended (from) \_\_\_\_\_ (to) \_\_\_\_\_ Degree/certificate earned \_\_\_\_\_

College/university (name, city, state) \_\_\_\_\_

Dates Attended (from) \_\_\_\_\_ (to) \_\_\_\_\_ Major \_\_\_\_\_ Degree earned \_\_\_\_\_

College/university (name, city, state) \_\_\_\_\_

Dates Attended (from) \_\_\_\_\_ (to) \_\_\_\_\_ Major \_\_\_\_\_ Degree earned \_\_\_\_\_

Graduate School (name, city, state) \_\_\_\_\_

Dates Attended (from) \_\_\_\_\_ (to) \_\_\_\_\_ Subject \_\_\_\_\_ Degree earned \_\_\_\_\_

Additional Schooling (courses, certifications, training) \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

**WORK HISTORY** (Please list your last three jobs, starting with the most recent)

1. Title \_\_\_\_\_ Salary \_\_\_\_\_ Dates (from) \_\_\_\_\_ (to) \_\_\_\_\_

Employer (name, address, phone) \_\_\_\_\_  
\_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

2. Title \_\_\_\_\_ Salary \_\_\_\_\_ Dates (from) \_\_\_\_\_ (to) \_\_\_\_\_

Employer (name, address, phone) \_\_\_\_\_  
\_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

3. Title \_\_\_\_\_ Salary \_\_\_\_\_ Dates (from) \_\_\_\_\_ (to) \_\_\_\_\_

Employer (name, address, phone) \_\_\_\_\_  
\_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

Please account for any gaps in your employment dates \_\_\_\_\_  
\_\_\_\_\_

**BUSINESS REFERENCES**

1. Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Work Relationship to You \_\_\_\_\_

2. Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Work Relationship to You \_\_\_\_\_

3. Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Work Relationship to You \_\_\_\_\_

**SPIRITUAL BACKGROUND**

Church Membership \_\_\_\_\_ Denomination \_\_\_\_\_

Address \_\_\_\_\_ Pastor \_\_\_\_\_

Please give a brief biographical sketch of your Christian life \_\_\_\_\_

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What role does God presently play in your life? \_\_\_\_\_

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State your beliefs concerning the Bible and its purpose \_\_\_\_\_

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Please explain how someone becomes a Christian \_\_\_\_\_

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Have you read the Sky Ranch Doctrinal Statement? Y N                      Can you without reservation endorse it? Y N

If not, please explain \_\_\_\_\_

**EXPERIENCE** (Please list and describe your experience relating to this specific position)

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**GENERAL INFORMATION**

Why would you like to work at Sky Ranch? \_\_\_\_\_

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What do you believe you have to offer Sky Ranch? \_\_\_\_\_

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What do you hope to gain from employment at Sky Ranch? \_\_\_\_\_

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Please list any special skills you have which would be valuable in this position \_\_\_\_\_

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What are your three most outstanding accomplishments since high school:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever been convicted of a crime?\* Y N If yes, state nature of offense, when, where, and disposition \_\_\_\_\_

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\* A conviction record will not necessarily be a bar to employment. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

Sky Ranches, Inc. considers all applicants for employment without regard to race, color, sex, national origin, age, handicap or disability, or status as a Vietnam-era or special disabled veteran in accordance with the federal law. In addition, Sky Ranches, Inc. complies with applicable state and local laws prohibiting discrimination in employment. Sky Ranches, Inc. also provides "reasonable accommodations" to qualified individuals with disabilities, in accordance with the Americans With Disabilities Act and applicable state and local laws.

Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you have applied? Y N If yes, please explain \_\_\_\_\_

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Do you have the legal right to work and remain in the United States? Y N

Are you over the age of 18? Y N If not, state your age \_\_\_\_\_

Are you willing to work overtime as necessary? Y N

Have you ever been employed by Sky Ranches, Inc.? Y N If yes, when \_\_\_\_\_

**Please continue on next page...**

**PLEASE READ CAREFULLY AND SIGN STATEMENT BELOW**

I understand and agree that:

1. The information I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation for omission of any fact in my application, resume, or any other materials, or during any interviews, can be justification for refusal of employment, or, if employed, termination from the employ of Sky Ranches, Inc.
2. Any offer of employment I may receive from Sky Ranches, Inc. is contingent upon my successful completion of the company's total preemployment screening process, including the company's receiving references that it considers satisfactory, and my satisfactory completion of any post-offer preemployment medical examination that the company may require. I also agree, if employed, to submit to a medical examination at any time at the company's request. I hereby consent to having the results of any post-offer preemployment or post-employment medical exams I may be required to take disclosed to Sky Ranches, Inc.
3. I understand that as a condition of employment, I may be required to undergo and successfully pass a screening for alcohol and/or drugs. I also understand and agree that, if employed, I may be required to submit to an alcohol or drug screening at any time at the discretion of Sky Ranches, Inc. I hereby consent to having the results of any such alcohol or drug screening I may be required to undergo disclosed to Sky Ranches, Inc.
4. In processing my application for employment, the company may verify all the information provided by me, or may procure or have prepared a consumer or an investigative consumer report for this purpose concerning my prior employment, military record, education, character, general reputation, personal characteristics, criminal record, and mode of living. I understand that upon written request to the company, I will be informed whether an investigative consumer report was requested and given full information as to the nature and scope of this investigation.
5. I authorize and request that all of my present and former employers and those individuals I have listed as personal references furnish information about my employment record, including a statement of the reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information.
6. In consideration of my employment, I agree to comply with the policies, rules, regulations, and procedures of the company and understand that my employment and compensation can be terminated with or without cause or notice, at any time, at the option of either the company or myself. I further understand that no manager or representative of the company, other than the Executive Camp Director has any authority to enter into any agreement with me for employment for any specified period of time or to make any agreement different from or contrary to the foregoing. I further understand that any such agreement, if made, shall not be enforceable unless it is in writing and signed by me and by the Executive Camp Director.

Signature \_\_\_\_\_ Date \_\_\_\_\_